

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
OCTOBER 22 2018**

Commission Members Present: James Record, Fabian Szarko, Wil Ortiz, Kevin Pimentel and Julian Mercer.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: James Record called the October 22, 2018 Parks and Recreation meeting to order.

Public Comments: Judy Taul – 3801 Alden Street – asked if the Daffodil bulbs had been ordered and wanted to make sure that P&R was aware of the dead tree behind the Lake Park front entrance wall.

Approval of Minutes: Fabian Szarko made the motion to approve the September 24, 2018 P&R minutes as presented. Wil Ortiz seconded the motion. Vote – Unanimous.

Changes to the Agenda: Fabian Szarko made the motion to approve the Agenda as presented. Julian Mercer seconded the motion. Vote – Unanimous.

Council Actions: Council approved the following expenditure.

1. \$2,000 for a new fountain in Russell Park.

Budget Report: James Record shared that P&R is on track with its budget.

Facilities: Wil Ortiz shared that the Connie's Pond walkway will not be completed this year. The process is more involved than originally presented.

James Record shared that WaynCo Roofing came out earlier today to address the Community Center leak near the Copula. The workers left without providing staff an update. We do not know if the leak was repaired or not. James Record will follow up with WaynCo. The quote WaynCo Roofing provided was \$884 for the repair.

The Community Center video cameras need to retain images for 10 days. In order to retain the images per the North Carolina Record Retention Policy, 6TB of memory needs to be purchased and installed. The additional memory has been installed and the Village is back in compliance with the Record Retention Policy.

Landscaping: James Record shared that he had contacted the landscaper to plant fall flowers and to start in the highly visible areas in the Village to put them back into shape by weeding, mulching, removing dead plants, edging, etc. That was a month ago and all James Record can see so far is that the fall flowers have been planted. James Record had requested a meeting with our landscaping rep (Robert) and asked which day would be better for him, Thursday or Friday afternoon. Robert came

back with Friday afternoon. James Record confirmed for Friday afternoon but stated that he would need to let him know when he could be there with his work schedule. At 1:53 James Record let Robert know he would be in the Village @ 3:30. James Record was in the Village and looked at two cul-de-sacs to see if any work had been done on them. James Record saw him talking to workers at Founders Park. When James Record came back to Founders Park, he saw him driving toward Russell Park on Mother Theresa. James Record stopped to talk to a Council member who was not home and then sent both an email and text to Robert within 5 minutes of seeing him on Mother Theresa and Robert texted back that he was currently in Harrisburg. James Record has talked to Mayor David Cleveland and they will be setting up a meeting with Doug Lucas in reference to the condition of the landscaping in the Village.

Ponds: The Connie Pond's timer needs to be reset.

Pools: The Pools are closed for the season. .

Events: Angie Figiel shared that the Community Blood Center of the Carolinas (CBCC) will be in the Village on November 27th from 3 – 7 pm. For every pint donated, the CCBC will donate a stuffed puppy to the Children's Hospital. Toys for Tots is accepting toys and donations until December 14th. All proceeds go to the Union County Christmas Bureau Toys for Tots. Collection boxes for the toys are available in the Community Center during regular business hours. Turning Point is in need of paper products and cleaning supplies for the daily running of the shelter. Help stuff the pantry November 1 – 30 during normal business hours. A list of needed items is posted on the Village of Lake Park website.

Currently there are three people signed up for the Chili Cook-Off November 3rd from 6 – 8 pm. Angie Figiel asked if she has less than 6 people to sign up, should she cancel the event. P&R shared that if she does not have six people to sign up, the event should be cancelled. Angie Figiel will make the determination on Monday, November 29th.

James Record discussed with P&R the idea of a 23' – 25' fresh cut Christmas tree to be used for the Christmas Tree Lighting event on December 2nd. The tree including delivery and removal, stand and a crane to set the tree - \$1,500. This price does not include lights and a tree topper. James Record shared that there is \$2,200 available in Seasonal Decorations and the rest would need to come out of Park Maintenance. P& R discussed the location for the cut tree.


James Record also discussed an artificial 14' tree similar to Hemby Bridges that could be added on to each year - \$4,607.00. The tree would come with LED lights. The tree could be added onto in 4' sections. Storage for the tree would have to be taken into considered.

P&R shared that that they would like to see a live tree that could be planted once and then decorated year after year. Wil Ortiz suggested a Green Giant Arborvitae because of its' shape and hardiness. Wil Ortiz is going to check with a couple of nurseries tomorrow to see how much a 14' to 18' tree installed would cost. P&R decided that if the live tree cost less than \$1,500 then they would go with the live tree and if the tree is more than \$1,500 then P&R would add additional lights to the existing cedar Christmas tree on Meeting Street.

Contract: James Record shared that he has concerns about the current landscaper and would like to have the RFP out as soon as possible. The current landscaping contract expires March 1, 2019 and the Lucas Landscaping has sent the Village notification that the rate will increase to slightly less than \$13,000 a month effective March 1, 2019. Wil Ortiz is working on the RFP.

The next P&R meeting is November 26th at 6:30.

Adjourn: Fabian Szarko made the motion to adjourn. Julian Mercer seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri Clark
Village Administrator

